

Meeting of the  
IDAHO BOARD OF NURSING  
The Grove Hotel – 245 So Capitol Boulevard  
Boise, Idaho

January 29-30, 2004

**MINUTES**

Time and Place                      A regular meeting of the Idaho Board of Nursing was held on January 29-30, 2004, in Boise, Idaho.

Presiding                              Dan Bauer, RN, Chairman

Call to Order                        The meeting was called to order at 9:05 AM, Thursday, January 29, 2004, by Dan Bauer, Chairman.

Those Present  
Board                                      Dan Bauer, RN, Boise, Chairman  
Claudeen Buettner, RN, Twin Falls  
Karen Ellis, RN, Pocatello  
Sheri Florence, Consumer, Boise  
Analyn Frasure, LPN, Pocatello, Vice-Chairman  
Jill Howell, RN, Jerome  
Randy Hudspeth, RN, NP, Boise  
Shirlie Meyer, RN, Meridian

Staff                                      Sandra Evans, MAEd, RN, Executive Director  
Vicky Goettsche, MBA, RN, Associate Director  
Linda Coley, Management Assistant  
Kay Manweiler, Deputy Attorney General

Those Absent                        Judy Hansen, LPN, Jerome

Consent Agenda  
Motion                                      The Consent Agenda was adopted as presented with one correction to disciplinary statistics.  
The Consent Agenda included information regarding the following items:

- A. Approval of Minutes of the November 13-14, 2003 meeting as printed.
- B. Accepted reports of the following meetings:
  - 1. Report by Sheri Florence on the CAC Meeting held November 13-15, 2003, in Arlington, VA.
  - 2. Report by Randy Hudspeth and Vicky Goettsche on the NCSBN Regulatory Institute Conference held January 12-14,

2004, in Ft. Worth, Texas.

- C. Proposed NCLEX-PN Test Plan
- D. APPN CE Audit Results/Report
- E. News Release from NCSBN, dated January 15, 2004
- F. Informational Items:
  - 1. Report of Staff Activities for the period October 25, 2003 through January 15, 2004, including progress towards accomplishment of strategic goals.
  - 2. Financial Report for the Second Quarter – FY 2004
  - 3. Strategic Plan update for the period ending January 2004
  - 4. Special Projects update for the period ending January 2004
  - 5. NCSBN Update - update on activities - January 2004

Renewal Survey  
Motion

Following review of the request from the Idaho Statewide Articulation Committee to include a survey form with the LPN licensure renewal mailing, a motion was made and carried, to approve the addition of the survey to the LPN renewal form for the 2004-2006 renewal period. Counsel suggested inclusion of a statement in both instructions and on the survey instrument informing applicants that completion of the survey is optional.

Legislative Update

Sandra Evans, Executive Director, provided an update regarding two bills proposed by the Board that should be presented to the legislature in the near future.

Approval of  
Meeting  
Attendance  
Motion

A motion was made and carried, to approve the attendance of Randy Hudspeth at the American Academy of Nurse Practitioners meeting on February 28, 2004, in Portland, Oregon, to include travel and related expenses.

Board In-Service

Kay Manweiler, Board legal counsel, presented an in-service on due process, disciplinary processes, rule-making and adjudication.

Report of PRN  
Meeting  
Motion

Karen Ellis, RN, Chairperson, presented a report of the meeting of the Advisory Committee of the Program for Recovering Nurses held on January 9, 2004. The Board members reviewed the significant activities of the Committee including their recommendation for adoption of the "Standards for Managing Relapse".

One nurse was re-issued a limited license and cautioned to maintain full compliance with her contract. One nurse was

denied early release from the program. Following Karen's report, the Board took action to adopt the "Standards for Managing Relapse".

Review of  
Disciplinary Cases  
Motion

Background information was presented on the following cases:

Stephanie Culp - N-22649 - Case 01-011 - Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on Voluntary Surrender. Randy Hudspeth abstained from the discussion and vote on this item.

Motion

Karen Gneiting - N-28653 - Case 02-035 - Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on Voluntary Surrender.

Motion

Deborah Meyer - N-30827 - Case 03-061 - Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on Default.

Motion

Jeanne Page - N-23785 - Case 03-022 - Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on Voluntary Surrender. Claudeen Buettner abstained from the discussion and vote on this item.

Motion

Patricia Zins - N-27984 - Case 03-037 - Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on Voluntary Surrender. Dan Bauer abstained from the discussion and vote on this item.

Motion

Kristi Reed - N-27584 - Case 03-033 - Adopted the Consent Agreement for an Informal Reprimand. Ms. Reed must attend a Board approved documentation course and complete the NCSBN on-line Nursing Practice Act course prior to the next Board meeting.

Hearing  
Motion

Tammy Spears, PN-7317 - Case 03-054 - A hearing for reconsideration was held before the Board via teleconference with Ms. Spears. Ms. Spears gave a statement regarding the reconsideration after which Board members asked questions for clarification. Following the teleconference, a motion was made and carried, to affirm the Board's previous order since no new evidence had been introduced.

Hearing  
Motion

Angela Charlton - PN-12164 - Case 010800AC - Following three attempts to reach Ms. Charlton by telephone in response to her request for a hearing before the Board, a motion was made and carried, to affirm the termination of limited licensure and to issue an Order of Revocation based on Voluntary Surrender.

Hearing  
Motion

Nanette Hiller - N-20032 - Case 20032 - A hearing was held as scheduled before the Board of Nursing at the licensee's request. Present was Ms. Hiller and John Lynn, Attorney at Law. During the course of the hearing, a motion was introduced by Mr. Lynn to continue the hearing at a later date. A motion was made and carried, to grant the continuance contingent on Ms. Hiller's immediate voluntary surrender of license, and issuance of a limited license with conditions, to include no patient contact, perform only quality assurance work, and work only in a site approved by the Board.

Requests for  
Reinstatement  
Motion

Juli Gneiting Gordon - PN-7519 - Case 95-43 - The Board members reviewed information received from the Arizona Board of Nursing, and information presented previously during the teleconference on November 13, 2003. Following their discussion, they took action to deny the request for reinstatement of licensure. Additionally, action was taken to deny the privilege to practice in Idaho under the Nurse Licensure Compact.

Non-Routine  
Applications  
Motion

A motion was made and carried, that action be taken on individual applications as indicated on the list of applications for review. See pages 3213-3215.

Open Forum

Time for an open forum was provided between 9:15 am and 10:00 am on Friday, January 30, 2004. Since no presentations were made, the meeting continued as scheduled.

Report of APPN  
Meeting

Vicky Goettsche, Associate Director, presented the report and recommendations from the APPN Advisory Committee meeting held on January 23, 2004. No action was taken on the recommendations at this time.

Medication  
Administration  
Errors Task Force  
Motion

Vicky Goettsche reported on the meeting of the Task Force regarding the Board's role in reducing medication administration errors. Sherry Parks, RN and Dawn Lombarto, RN, St. Alphonsus Regional Medical Center, met with the Board to

discuss the process that St. Al's is taking to reduce the number of medication errors in their facility. Following their meeting, a motion was made and carried, that the Task Force develop a proposal for a mechanism to raise awareness of medication safety initiatives for presentation at the next Board meeting.

Self-Assessment

Dan Bauer presented the report of the Self-Assessment Committee meeting held on Friday, January 30<sup>th</sup>. The committee recommended changing the committee name from Self-Assessment Committee to Governance Committee and modifying governance policies VII-9, 12, 14, 17 and 19 to reflect proposed changes. A motion was made and carried, to accept the recommendations.

Idaho State  
University

Dr. Carol Ashton, Associate Chair for Graduate Studies, Idaho State University, Pocatello, met with the Board to discuss the various programs that the nursing department is proposing to meet graduate nurse education needs.

Issues with  
Education

Sandy presented information on several issues regarding education that the Board will be exploring during the next several Board meetings; including previous felony convictions of applicants, and chemical addiction of students while enrolled in a nursing program.

Feeding Assistant  
Curriculum  
Motion

The Board members reviewed the curriculum, "Assisted Dining: The Role and Skills of Feeding Assistants" and considered the comments of Board members Shirlie Meyer and Jill Howell. The curriculum will be used to train Feeding Assistants who will be performing functions in selected health care settings in accordance with state and federal regulations. Following their review, the Board members voiced no objections to the curriculum, however, they deferred formal approval pending additional information.

Request for  
Approval of  
Program  
Motion

At the request of the Division of Professional-Technical Education, the Board members reviewed "The Effective Health Care Manager" curriculum. Following their review, a motion was made and carried, to approve the proposed curriculum as presented including modules I, III, IV, V, VII, VIX, and X as separate modules appropriate for the preparation of LPN's functioning in a charge nurse role. Board members further recommended that the delivery of training be provided by a

qualified professional nurse licensed to practice in Idaho.

ICNNE Report

Sandy Evans reported on the recent teleconference of the Idaho Commission on Nursing and Nursing Education (ICNNE) meeting. The ICNNE and the Idaho Organization of Nurse Executives (IONE) have voted to merge the two organizations. Further information will be provided to the Board as it becomes available.

Licenses  
Issued

Under the responsibilities delegated to the Executive Director, professional and practical nurse licenses were issued by interstate endorsement, examination, reinstatement and emeritus to the following persons since the November 13-14, 2003 meeting of the Board. See pages: 3207-3211.

Under the responsibilities delegated to the Executive Director, advanced practice professional nurse licenses were issued to the following persons since the November 13-14, 2003, meeting of the Board. See page: 3212

Adjournment

A motion was made and carried that the meeting be adjourned. Meeting adjourned at 12:55 PM, Friday, January 30, 2004.

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Chairman

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Vice-Chairman